**JOB INTERVIEW RESEARCH TEMPLATE**

Complete the template below for every job interview you get.

**About You:**

Which qualifications you have that are relevant to this particular job.

How will you meet the needs of the job/organisation?

What do you bring to the table?

How will you add value?

**Position:**

What needs does the position have?

What does the position involve?

**Organisation:**

What can you find out about the employing organisation?

What can you find out about the person who would be your boss if you are successful (LinkedIn can good for this)?

**Industry:**

What can you find out about the industry the employer operates in?

What is in the News about this industry?

What future trends are emerging for this industry?

What problems is the industry facing?